

**MINUTES OF REGULAR MEETING  
BOARD OF SCHOOL DIRECTORS**

**June 20, 2016**

**CALL TO ORDER**

Mr. David DiPietro, Vice President, called the Regular Meeting of the Riverview Board of School Directors to order at 7:02 p.m., June 20, 2016, in the library of the Riverview Jr/Sr High School.

**VISITORS PRESENT**

Dr. Coudriet, R. Rizzo

**ROLL CALL**

Present: Members: Mrs. Ashbaugh, Mr. DiClaudio, Mr. DiPietro, Mr. Hackworth, Dr. Loeffler, Mr. Nehlsen, Mrs. Tompa (arrival 7:10 pm), Ms. Walker; Alfred Maiello, Solicitor; Dr. DiNinno, Supt.; Ms. Good, Business Manager; Mrs. Tamburro, Recording Secretary  
Absent: Dr. McClure

**MINUTES APPROVED**

Mr. DiPietro presented the minutes of the Regular Voting Meeting for May 16, 2016, Open Budget Session for June 6, 2016, and the Study Session/Student Life Committee for June 13, 2016. Mr. DiClaudio moved that the minutes be approved and Dr. Loeffler seconded the motion which passed unanimously.

**TREASURER'S  
REPORTS**

Mr. DiPietro presented the Treasurer's Report for the General Fund for February, March, and April, 2016; the Construction Fund for April, 2016; the Scholarship Fund for April, 2016; and Food Service for March and April, 2016. Mrs. Ashbaugh moved that these reports be accepted and filed for audit. Ms. Walker seconded the motion which passed with six (6) affirmative votes and one (1) abstention (Mr. Nehlsen). Mr. DiPietro then presented the Treasurer's Report for Student Activity for May, 2016. Mr. DiClaudio moved that this report be accepted and filed for audit. Mrs. Ashbaugh seconded the motion which passed with six (6) affirmative votes and one (1) abstention (Mr. DiPietro).

**TAX COLLECTORS  
REPORTS**

Mr. DiPietro presented the Pa. Municipal Delinquent Earned Income Tax Report for May, 2016 and the Keystone Collections Group Earned Income and LST Tax Reports for April, 2016. Dr. Loeffler moved that these reports be accepted and filed for audit. Ms. Walker seconded the motion which passed unanimously.

**VICE PRESIDENT'S  
REMARKS**

Mr. DiPietro commented that he was pleased that we were coming to a close with the budgeting process. He was happy that we were holding a line on taxes and that we would be improving our facilities with fund balance proceeds for capital projects agreed to by the board. He applauded the board and all others involved for their input.

**HEARING OF CITIZENS**

None

*Arrival Mrs. Tompa 7:10 pm*

**SUPERINTENDENT'S REPORT**

Dr. DiNinno referred the Board to a letter received from Oakmont Borough requesting a meeting. After some discussion the Board asked Dr. DiNinno to request an agenda from the Borough in preparation for the requested

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meeting. Additionally, potential options the Board presented as meeting dates included, July 25, 2016, prior to another Board meeting, flexible alternatives with a smaller representative group of Board members. Dr. DiNinno indicated she would respond to the Borough's letter by sharing the Board's feedback in a letter to the Borough on behalf of the Board.

**SOLICITOR**

Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that Board approve the firm of Maiello Brungo and Maiello as the Riverview School District Solicitor as a contracted service according to their February 3, 2016 proposal, effective June 20, 2016. Dr. Loeffler seconded the motion which passed unanimously.

**2016-2017 SCHOOL  
DISTRICT BUDGET  
ADOPTION**

Upon the recommendation of the Superintendent, Mr. Nehlsen moved that the adopt the 2016-2017 Riverview School District Budget at a tax millage rate of 22.4462 mills for a total of \$22,467,711 as listed below, which includes a \$1,000,000 use of committed fund balance for capital project renovations. The new budget represents no tax increase.

RESOLVED, that the budget of the Riverview School District, Allegheny County, Pennsylvania, totaling \$22,467,711 and calling for 22.4462 mills, is hereby adopted as the annual budget of the Riverview School District, Allegheny County, for the fiscal year beginning July 1, 2016.

BE IT FURTHER RESOLVED, that the Board of School Directors of the Riverview School District, Allegheny County, Pennsylvania, hereby authorizes the appropriation and expenditures of the funds as itemized in said budget during the fiscal year beginning July 1, 2016.

The necessary revenue for the same shall be provided by the estimated yield of one-half of the proceeds of a one percent earned income tax, under the authority of the Act of December 31, 1965 (P.L. 1257), Act 511, known as the "Local Tax Enabling Act", a revision of Act 481 of 1947, heretofore levied and assessed; the estimated yield of the proceeds of a one-half percent realty transfer tax levied and assessed pursuant by resolution enacted June 29, 1987; the proceeds of a local services tax of five dollars (\$5.00) pursuant to said Act of December 31, 1965, Act 511, heretofore levied and assessed; and by a school tax on real estate which is hereby levied and assessed at the rate of 22.4462 (22.4462) mills on the dollar on the total amount of the assessed valuation of all real property taxable for the school purposes in the Riverview School District, Allegheny County, Pennsylvania, or at the rate of twenty-two dollars and four thousand four hundred sixty-two ten thousandths of a cent (\$22.4462) on each one thousand dollars (\$1,000.00) of market value.

The 2016-17 Riverview School District Budget will be available for public review at the Riverview School District Central Office (701 Tenth Street) and District Website beginning July 1, 2016.

Mr. DiClaudio seconded the motion which passed unanimously by roll call vote.

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**TAX COLLECTION  
APPOINTMENTS**

Upon the recommendation of the Superintendent, Mr. Hackworth moved that the Board appoint the tax collectors and agencies as listed below.

**TAX COLLECTORS FOR CURRENT REAL ESTATE TAX**

There being a vacancy in the office of tax collector for the Borough of Verona, the School District will act in its own right pursuant to 8 Pa.C.S. 902, through the office of the Board's secretary to collect school district real estate taxes on properties within the Borough of Verona. In the event that the District engages an agency to perform billing, collection and reporting services, commissions shall be paid in accordance with the schedule of commission rates most recently adopted January, 2002, by the Riverview School District.

The elected or appointed tax collector for the Borough of Oakmont shall be responsible for the collection of all real estate taxes with respect to collections from the Borough of Oakmont and that the commissions shall be paid in accordance with the schedule of commission rates most recently adopted January, 2002, by the Riverview School District prior to election to the term of office.

Surety bonds shall be secured and maintained on the elected Oakmont tax collector and the Board's secretary as required by law on an annual basis, with respect to the aforesaid taxes, commencing with and continuing beyond the school year 2016-2017 in the amounts otherwise determined.

Mrs. Ashbaugh seconded the motion which passed unanimously on roll call vote.

**HOMESTEAD  
EXCLUSION**

Upon the recommendation of the Superintendent, Mr. Nehlsen moved that the Board approve the 2016-2017 Homestead and Farmstead Exclusion Resolution as presented. Ms. Walker seconded the motion which passed unanimously.

**DEPOSITORIES**

Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board approve the following depositories for 2016-2017:

PNC Bank, Key Bank (formerly First Niagara), PLGIT  
Dr. Loeffler seconded the motion which passed unanimously.

**BUDGETARY  
TRANSFERS**

Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board approve the budgetary transfers in the amount of \$214,139.91 as presented and further grant permission for Ms. Tammy Good, Business Manager, to make any necessary year end budget transfers. Ms. Walker seconded the motion which passed unanimously.

**SCHOOL BOARD  
TREASURER**

Upon the recommendation of the Superintendent, Mr. DiClaudio moved that the Board approve Mrs. Linda Tamburro as Riverview Board Treasurer for 2016-2017 as required by Section 404 of the Public School Code. Mrs. Ashbaugh seconded the motion which passed unanimously.

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**CONTRACTS**

Upon the recommendation of the Superintendent, Mr. DiClaudio moved that the Board accept the following contracts/agreements pending solicitor review and recommended revisions:

Family Health Services of Western Pa. for the 2016-2017 school year  
Adolphoi Education, Inc. for the 2016-2017 school year

Dr. Loeffler seconded the motion which passed unanimously.

**FORBES ROAD CAREER & TECHNOLOGY CTR. REVENUE ANTICIPATION NOTE**

Upon the recommendation of the Superintendent, Dr. Loeffler moved that Board approve the Riverview School District Certificate authorizing participation in the Forbes Road Career & Technology Center 2016-2017 Revenue Anticipation Note in the amount of \$4,400,000.00 as presented. Mrs. Ashbaugh seconded the motion which passed unanimously.

**POLICY MANUAL REVISION**

Upon the recommendation of the Superintendent, Dr. Loeffler moved that the Board approve the following revision to the Riverview School District Board Policy Manual:

The second reading of new Policy 823, Naloxone

Mr. DiClaudio seconded the motion which passed unanimously.

**FEDERAL PROGRAMS ADMINISTRATOR**

Upon the recommendation of the Superintendent, Mr. Nehlsen moved that the Board approve David Zolkowski as the Riverview School District Federal Programs Administrator for 2016-2017. Mrs. Ashbaugh seconded the motion which passed unanimously.

**RESOLUTION**

Upon the recommendation of the Superintendent, Mr. DiClaudio moved that the Board approve Resolution No. 1516-008 identifying the Riverview Educational Foundation as a civic and service association within the definitions contained in the Local Option Small Games of Chance Act, Act 195 of 1990, as amended, established to promote and encourage participation and support for extra-curricular activities in the Riverview School District. Further, the Riverview Educational Foundation has permission to use Riverview School District facilities as needed. Mr. Nehlsen seconded the motion which passed unanimously.

**PERSONNEL**

Upon the recommendation of the Superintendent, Mr. Hackworth moved that the following personnel items be approved:

- The following teaching and paraprofessional positions for Summer Success Kindercamp according to the RSD/REA CBA and RSD/RESPA CBA:  
Teachers Jennifer Zemarel, Kristy Lape, Jennifer Clontz  
Paraprofessional Loraine Zatawski, Pamela Napier-Barnes Substitute Paraprofessional
- Barbara Wagner for summer secretarial assistance
- The Resignation of Class III Paraprofessional Jennifer Stolith
- The compensation schedule for central office secretaries and the Riverview computer technicians for 2016-2017 as presented.
- The following summer workers for summer cleaning tasks at our school buildings at the minimum wage rate of \$7.25 per hour pending any and all clearance and health requirements:

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Shamus O'Brien	Shane Copeland
Noah Schafer	Pamela Napier-Barnes
Ashley Miller	Liam Murray
	Samuel Connolly

- A motion to direct solicitor to file an appeal for personnel arbitration matter.

Ms. Walker seconded the motion which passed with five (5) affirmative votes and three (3) abstentions (Mrs. Tompa, Ms. Walker, Mr. Nehlsen).

**ACT 93 EVALUATIONS** Upon the recommendation of the Superintendent, Mr. DiClaudio moved that the Board approve confidential Act 93 Administrative Evaluations for 2015-2016 and the subsequent compensation adjustments for 2016-17 according to the RSD Act 93 Plan, as attached. Dr. Loeffler seconded the motion which passed with seven (7) affirmative votes and one (1) negative vote (Mr. DiPietro).

**BUSINESS MANAGER EVALUATION** Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board approve the confidential Business Manager Evaluation for 2015-2016 and the subsequent compensation for 2016-17 as presented. Mr. Nehlsen seconded the motion which passed unanimously.

**SUPPLEMENTAL POSITIONS** Upon the recommendation of the Superintendent, Mrs. Ashbaugh moved that the Board approve the following 2016-2017 supplemental positions pending any necessary clearance and health requirements:

Dena Huselton	Yearbook Sponsor
Suzanne Everett	Assistant Yearbook Sponsor
Lori Brickner	TS Building Safety Coordinator
Joseph Perrino	Elementary Band Director
Ian Hughes	Elementary Band Director
Lynn Madden	Secondary AV Tech Support
Michelle Walsh	English Department Chair
Todd Andrulis	Mathematics Department Chair
Brian Ludwig	Science Department Chair
Ken Kubistek	Social Studies Department Chair
Michael Slencak	Special Education Department Chair
Rachelle Poth	Foreign Language Department Chair
Patsy Kvortek	Business Department Chair
Michael Slencak	HS Special Education Building Facilitator
Michelle Walsh	Secondary Student Council
Ken Kubistek	National Honor Society/Co-Chair
Brian Ludwig	National Honor Society/Co-Chair
Patsy Kvortek	Junior Class Sponsor
Patsy Kvortek	Senior Class Sponsor
Lee Hedderman	French Club
Rachelle Poth	Spanish Club
Ken Kubistek	Social Studies/Model UN
Ken Kubistek	History Club
Brooke Pegher	Ecology Club

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Linda Rosenstock	Verner Science Club
Brian Ludwig	PJAS/Co-Chair
Marion Carson	PJAS/Co-Chair
Sean Mizener	Designer Club
Michelle Walsh	Secondary Student Store
Nathan Hart	Elementary & Secondary Choral Director

Ms. Walker seconded the motion which passed unanimously.

**THE FOLLOWING BILLS WERE PRESENTED FOR PAYMENT:**

Upon the recommendation of Ms. Good, Mrs. Ashbaugh moved that the Board approve the following bills as listed and allow Ms. Good the authority to pay bills through July, 2016:

General Fund Bills - 2015-2016 \$1,690,920.56

Mr. DiClaudio seconded the motion which passed with seven (7) affirmative votes and one (1) abstention (Mr. Nehlsen).

**COMMITTEE REPORTS**

**FINANCE**

Mr. Nehlsen mentioned that he had recently spoke to our auditing firm regarding internal control processes. He mentioned he now has a good understanding of the audit process. In the future, he plans to review the process with the Board.

**EDUCATION**

Mrs. Ashbaugh commented that Dr. Coudriet had sent her an update today. She indicated that PSSA scores are likely to be released in July for grades 3 through 8. She reminded the Board that Kindercamp will take place at Verner Elementary from July 11 through July 22. The next Education Committee Meeting will be on August 15.

**FORBES & LEGISLATURE**

Dr. Loeffler mentioned that approximate enrollment at Forbes will be 750 with 434 student returning. They are also in the process of evaluating the performance of the new director. She also thanked Ms. Nix for attending the graduation program. Nothing new to report in government relations.

**EASTERN AREA**

Mrs. Tompa reported that Eastern Area budget was approved. There are currently 121 students with 3 being from Riverview. More work is being done on the playground due to the energy efficiency savings.

**STUDENT LIFE**

Mr. DiClaudio reported that the committee met last week and the next meeting will be in September. Oakmont hosted a great US Open. There was much activity. We will be tabling any marketing decision until July. This will allow any other marketing groups to submit a proposal. Spoke to CDR and is happy to talk to anyone about the process.

**SOLICITOR'S REPORT**

None.

**HEARING OF CITIZENS**

None

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**ADJOURNMENT**

Mr. DiClaudio moved that the meeting be adjourned. Meeting adjourned at 8:18 pm.